

**Board of Commissioners
Regular Meeting Minutes
July 19, 2023**

CALL TO ORDER

Commissioner Dixon called the Regular Meeting of the Board of Commissioners on July 19, 2023, to order at 5:00 p.m.

ROLL CALL

Commissioners:

Mike Dixon, President
Mike Johnson, Vice President
Jeff Clarke, Secretary

Staff:

Dave Barnes, General Manager
J.R. Erickson, Finance Manager
Andrea Swisstack, Engineering Manager

Legal

Curtis Chambers, Inslee Best

ADDITIONS OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT FROM THE AUDIENCE

None

CONSENT AGENDA

Minutes:

Regular Meeting Minutes of June 21, 2023

Vouchers:

<u>Date</u>	<u>Total Amount</u>
7/5/2023	\$387,405.47
7/19/2023	\$829,818.25

Payroll

June	\$222,614.91
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Benefits

June	\$100,604.31
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Approve & Authorize

DE 569 – Sohi Residence (921 4th St, Mukilteo)

Accept as Complete

DE 558 – Mosaic Mukilteo (4301 78th St SW, Mukilteo) – Accept as Complete

Resolution No. 615-23

Motion: Motion by Commissioner Clarke, second by Commissioner Johnson, to approve the consent agenda as presented. The motion passed unanimously.

BUSINESS ITEMS

Snohomish County Franchise Agreement

General Manager Barnes presented the item.

Motion by Commissioner Johnson, second by Commissioner Clarke, to authorize the General Manager to sign the non-exclusive Franchise Agreement with Snohomish County on behalf of the District. The motion passed unanimously.

DISCUSSION ITEMS

None.

OTHER BUSINESS

None.

REPORTS

General Manager Report

General Manager Barnes reported on the following items:

- Snohomish County Transfer Station Agreement
- Snohomish County Airport Coordination
- Administrative Code

Department Reports

Finance Manager Erickson reported that the June CPI was 4.6%

Engineering Manager Swisstack summarized the Capital Improvements and Developer Update reports.

Legal Report

No report.

Agency/Organization Reports


<u>AGENCY/ORGANIZATION</u>	<u>DISTRICT REPRESENTATIVE</u>	<u>NEXT MEETING</u>
Everett Water Utility Committee (EWUC)	Barnes	8/17/2023
Sno-King Water District Coalition	Clarke & Barnes	8/14/2023
WASWD Board of Directors	Clarke	7/24/2023
WASWD Government Relations Committee	Clarke & Barnes	8/10/2023
WASWD Section III	Clarke & Barnes	Aug-canceled
Water and Sewer Risk Management Pool (WSRMP)	Johnson	7/21/2023
Water Utility Coordinating Committee (WUCC)	Barnes	8/9/2023

Commissioner Reports

No reports.

ADJOURN

There was no further business, so the meeting was adjourned at 5:39 p.m.



Commissioner Dixon, President



Commissioner Johnson, Vice President



Commissioner Clarke, Secretary