

**Board of Commissioners
Regular Meeting Minutes
August 16, 2023**

CALL TO ORDER

Commissioner Dixon called the Regular Meeting of the Board of Commissioners on August 16, 2023, to order at 5:00 p.m.

ROLL CALL

Commissioners:

Mike Dixon, President
Mike Johnson, Vice President
Jeff Clarke, Secretary

Staff:

Rick Matthews, Director of Operations and Maintenance
Kendra Hovis, Executive Assistant/HR Administrator
J.R. Erickson, Finance Manager
Andrea Swisstack, Engineering Manager

ADDITIONS OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT FROM THE AUDIENCE

None

CONSENT AGENDA

Minutes:

Regular Meeting Minutes of July 19, 2023

Vouchers:

<u>Date</u>	<u>Total Amount</u>
8/2/2023	\$261,599.79
8/16/2023	\$864,853.08

Payroll

July	\$227,529.29
------	--------------

Benefits

July	\$99,415.00
------	-------------

Approval & Authorization

DE 567 – Carrik Court (8516 & 8616 Mukilteo Speedway)

Motion: Motion by Commissioner Clarke, second by Commissioner Johnson, to approve the consent agenda as presented. The motion passed unanimously.

BUSINESS ITEMS

None.

DISCUSSION ITEMS

None.

OTHER BUSINESS

None.

REPORTS

General Manager Report

None.

Department Reports

Engineering Manager Swisstack gave an update on the Lift Station 8 project.

Finance Manager Erickson gave an overview of the 2nd Quarter Financial Report.

Executive Assistant/HR Administrator Hovis had no report.

Director of Operations and Maintenance Matthews gave an update on current facility projects.

Agency/Organization Reports

<u>AGENCY/ORGANIZATION</u>	<u>DISTRICT REPRESENTATIVE</u>	<u>NEXT MEETING</u>
Everett Water Utility Committee (EWUC)	Barnes	8/17/2023
Sno-King Water District Coalition	Clarke & Barnes	8/14/2023
WASWD Board of Directors	Clarke	7/24/2023
WASWD Government Relations Committee	Clarke & Barnes	8/10/2023
WASWD Section III	Clarke & Barnes	Aug-canceled
Water and Sewer Risk Management Pool (WSRMP)	Johnson	7/21/2023
Water Utility Coordinating Committee (WUCC)	Barnes	8/9/2023

Commissioner Reports


No reports.

ADJOURN

There was no further business, so the meeting was adjourned at 5:26 p.m.



Commissioner Dixon, President



Commissioner Johnson, Vice President



Commissioner Clarke, Secretary