

**Board of Commissioners
Regular Meeting Minutes
November 1, 2023**

CALL TO ORDER

Commissioner Dixon called the Regular Meeting of the Board of Commissioners on November 1, 2023, to order at 5:00 p.m.

ROLL CALL

Commissioners:

Mike Dixon, President
Mike Johnson, Vice President
Jeff Clarke, Secretary

Staff:

Dave Barnes, General Manager
Rick Matthews, Director of Operations & Maintenance
Kendra Hovis, Executive Assistant/HR Administrator
J.R. Erickson, Finance Manager
Andrea Swisstack, Engineering Manager

Legal

Curtis Chambers, Inslee Best

ADDITIONS OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT FROM THE AUDIENCE

None

CONSENT AGENDA

Minutes:

Regular Meeting Minutes of November 1, 2023.

Vouchers:

<u>Date</u>	<u>Total Amount</u>
11/1/2023	\$785,814.47

Benefits:

<u>Date</u>	<u>Total Amount</u>
October 2023	\$99,132.73

Payroll:

<u>Date</u>	<u>Total Amount</u>
October 2023	\$227,863.35

Accept as Complete:

DE 551 Goat Trail SFR – 1607 Goat Trail Rd (Resolution No. 617-23)

Approve and Authorize

DE 571 Kakar Residence – 9180 63rd PI W

DE 572 Sedha Residence – 103 105th St SE

Motion: Motion by Commissioner Clarke, second by Commissioner Johnson, to approve the consent agenda as presented. The motion passed unanimously.

BUSINESS ITEMS

None.

DISCUSSION ITEMS

2024 Draft Operating and Capital Budget

Finance Manager Erickson presented the proposed 2024 Operating and Capital Budget.

A general discussion occurred.

OTHER BUSINESS

None.

REPORTS

General Manager Report

General Manager Barnes reported on the following:

- Orca Recovery Day
- 1st Lane Surplus Property Appraisal
- Snohomish County Transfer Agreement Update
- Employee Appreciation Event – December 5th

Department Reports

Engineering Manager Swisstack reported on the CIPP project on Minuteman Drive.

Finance Manager Erickson reported the annual audit by the State Auditor’s Office is underway.

Executive Assistant/HR Administrator Hovis had no report.

Director of Operations and Maintenance Matthews reported the vehicles approved at the last meeting were ordered.

Legal Report

No report.

Commissioner Reports

Commissioner Clarke reported on the following:

- Commissioner Clarke inquired about the City of Everett's water reservoir levels.
- Whales are returning due to improved conditions in Puget Sound.

EXECUTIVE SESSION

Per RCW 42.30.110 section (i), to consider potential litigation.

General Manager Barnes requested an executive session to consider potential litigation.

At 5:35 p.m., Commissioner Dixon, as presiding officer, announced an executive session to consider potential litigation with District counsel present per RCW 42.30.110 section (i), stating the session would last for fifteen minutes and conclude at 5:50 p.m. Commissioner Dixon, Commissioner Johnson, Commissioner Clarke, General Manager Barnes, Director of Operations and Maintenance Matthews, Executive Assistant/HR Administrator Hovis, Finance Manager Erickson, Engineering Manager Swisstack, and Attorney Chambers were present in the executive session. At 5:50 p.m., the executive session ended, and the open public meeting resumed.

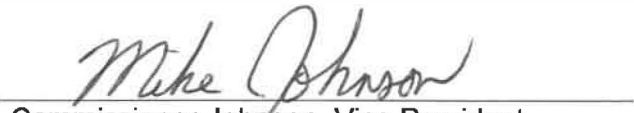
Motion by Commissioner Clarke, second by Commissioner Johnson, to authorize the General Manager to opt out of both PFAS class action lawsuits on behalf of the District. The motion passed unanimously.

ADJOURN

There being no further business, the meeting was adjourned at 5:51 p.m.



Commissioner Dixon, President



Commissioner Johnson, Vice President



Commissioner Clarke, Secretary