

**MUKILTEO WATER AND WASTEWATER DISTRICT  
SNOHOMISH COUNTY, WASHINGTON**

**RESOLUTION NO. 593-22**

**A RESOLUTION APPROVING REVISED MISCELLANEOUS FEES AND CHARGES; AND  
REPEALING RESOLUTION NO. 570-21**

**WHEREAS**, the Mukilteo Water and Wastewater District ("District") a special purpose municipal corporation authorized by the laws of the State of Washington, provides water and sewer service to its customers, developer extension projects and District projects; and

**WHEREAS**, on December 15, 2021, the Board of Commissioners adopted Resolution No. 570-21; and

**WHEREAS**, increases in labor and material costs warrants an adjustment in miscellaneous fees and charges; now therefore

**BE IT RESOLVED** by the Board of Commissioners of Mukilteo Water & Wastewater District, Snohomish County, Washington, as follows:

**SECTION 1.** The recitals set forth above are incorporated herein by this reference.

**SECTION 2.** Miscellaneous Fees and Charges are hereby revised as outlined in Exhibit A attached.

**SECTION 3.** This resolution shall be effective the 1<sup>st</sup> day of January, 2023.

**SECTION 4.** Resolution No. 570-21 is hereby repealed and all rates and charges that are inconsistent with those contained herein are hereby rescinded effective 11:59 PM, December 31, 2022.

**ADOPTED** by the Board of Commissioners of the Mukilteo Water and Wastewater District this 7<sup>th</sup> day of December, 2022.



\_\_\_\_\_  
President/Commissioner Clarke



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Secretary/Commissioner Johnson



\_\_\_\_\_  
Vice President/Commissioner Dixon

**EXHIBIT A**  
**MUKILTEO WATER AND WASTEWATER DISTRICT**  
**MISCELLANEOUS FEES AND CHARGES**  
Effective January 1, 2023

SECTION 1. Customer Service Charges		
<b>Administrative Charge</b>	15%	Added to the cost of all District supplies, merchandise or services, including labor, consultant services, etc.
<b>Backflow Testing Non-Compliance Fee</b>	\$200 initial penalty plus \$100/month thereafter	In special circumstances and at the General Manager's sole discretion, an event of non-compliance may not result in disconnection. In such cases the customer shall incur an initial penalty in lieu of turn-off. (Resolution No. 451-18). A monthly penalty shall be assessed thereafter until full compliance.
<b>Closing Bills</b>		Charges for closing bills, made at other than regular billing time, shall be calculated at a per diem rate using the following formula: The number of days being billed, divided by 60 (number of days in a regular billing cycle), multiplied by the two-month base rate, plus the volume charge.
<b>Public Records/Engineering Information Requests:</b> Photocopies, 4 or fewer pages Photocopies, 5 or more pages Scanning into electronic format Electronic files or attachments Electronic transmission CD-R/DVD/USB flash drive Mailing container/envelope Postage or delivery charge 12" x 36" drawing sheet Aerial Mapped sheet Overlay Computer-generated printouts	no charge \$0.15/page \$0.10/page \$0.05/4 files \$0.10/GB actual cost actual cost actual cost \$5.00/sheet \$10.00/sheet \$5.00/sheet \$50.00/hour	Copies for Public Records
<b>Deduct Meter Application Fee</b>	\$30.00	An application fee will be charged for the purchase of a deduct meter.
<b>Deduct Meter Read Charge</b>	\$10.00	Bimonthly charge for all District-read deduct meters.
<b>Delinquent Notice</b>	10% of the delinquent amount	Issued to water and sewer service accounts that are 30 days past due/delinquent.
<b>Developer Extension Agreement Manual, Comprehensive Plan, etc Fee</b>	Cost + 15%	
<b>Developer Extension - Minimum Deposit</b>	\$2,500.00	Unless otherwise established by the Engineering Manager
<b>Duplicate Billing Fee</b>	\$2.00	Bimonthly charge for duplicate billings sent to tenants.
<b>Fire Hydrant Meter Rental:</b> Deposit for 1" meter Deposit for 3" meter Rental fee, first day Rental fee, each additional day	\$500.00 \$2,500.00 \$25.00 \$5.00	A hydrant meter permit will be issued for temporary connections to fire hydrants for building construction or related purposes. Water from the hydrant will only be provided through hydrants owned by the District. Maximum meter rental period shall be twenty (20) days, unless arrangements have been made for a longer period and approved by the General Manager. Water used through the hydrant meter shall be billed in accordance with the current commercial rate resolution.  Whenever, in the judgment of the General Manager, the best interests of the District require termination/revocation of the rental meter, the District shall demand the return of the meter and pick up the meter if not returned immediately.  The General Manager, or his/her designee, has the authority to waive the deposit fee for customers with a prior history of compliance with the District rental meter policies.

<b>SECTION 1. Customer Service Charges (continued)</b>		
<b>Fire Pump Testing Fees:</b>		Charged to Pumped Fire Lines on an annual basis. (Resolution No. 448-18)
6" fire line	\$341.00	
8" fire line	\$410.00	
12" fire line	\$610.00	
16" fire line	\$883.00	
Annual Permit Fee	\$150.00	
Penalty (each occurrence) of Annual Fire Pump Line Charge	150%	
<b>Lien and Lien Release Filing Fees</b>		Equal to the Snohomish County fee for filing and releasing liens, staff time and administrative charge. The charge on past due/delinquent balances shall be the prime rate of the District bank plus 4%.
<b>Meter Pricing:</b>		Charged for all non-developer related meter sales (excluding sales tax and Administrative Charge)
5/8 x 3/4" meter	\$260.00	
1" meter	\$360.00	
1 1/2" meter	\$665.00	
2" meter	\$890.00	
<b>Meter Testing</b>	Hourly rate plus Actual Cost and Admin Charge	A customer may request in writing that his/her District-furnished meter be tested for accuracy. Test expense to be paid by the customer if the meter is found to be correct within the limits prescribed (deposit would be applied to the actual cost of inspecting and testing the meter)
Deposit	Based on 2 hours labor (field personnel)	To be returned if tested to be more than 3% defective or incorrect.
<b>New Customer Fee</b>		Charged to change the billing name and/or address to a new owner.
Water and/or sewer account	\$25.00	
Storm water only	\$10.00	
Change mailing address for current owner	No charge	
Change name or address due to District error, marriage, divorce or death	No charge	
<b>Obstructed Meter Penalty</b>	\$500.00	Assessed for restricting or blocking access to the water meter at the time of scheduled termination, as defined in the most current lien and foreclosure resolution.
<b>Permit Application Fee</b>	\$175.00	An application fee will be charged for the purchase of each water or sewer permit.
<b>Professional Services Engineering</b>	Cost + 15%	
<b>Public Utility Tax</b>		Washington State Public Utility Tax as codified in RCW 82.16.020 and any other utility tax, franchise fee, or other tax authorized for a City, Town, County or Washington State to be assessed on the revenues of the District as hereafter amended, and shall be added onto and in addition to charges assessed by the District.
<b>Returned Payment Fee (NSF)</b>	\$35.00	The owner will be notified of the returned payment. If the returned payment was used to avoid turn-off, water service will be turned off immediately, without notice to the owner, or tenant if applicable.
<b>Service After Hours - Labor Rates</b>	Based on labor service charges schedule	All service provided after regular working hours, on weekends and holidays shall be at the after-hours rate (3 hours minimum at time and a half)

<b>SECTION 1. Customer Service Charges (continued)</b>		
<b>Service Termination Notice Charge</b>	\$20.00 per account	Prior to termination of utility service, District staff will send a Service Termination Notice by mail to the owner of the delinquent property account and, where applicable, to the owner's designated representative and the "resident" tenant.
<b>Sewer Stub Inspection Fee</b>	\$175.00/stub	New connections or disconnections.
<b>Temporary Reactivation Fee</b>	\$70.00	Assessed for temporary reactivation of a service with a delinquent account balance, to facilitate the sale of the property.
<b>Turn Off Meter Fee</b>	\$50.00	(excluding maintenance during business hours or seasonal use). For non-compliance or delinquent shut-off, fee is charged at the time field staff leaves the office.
After business hours, weekends and holidays	\$321.00	Charged if customer requests turn-off.
<b>Turn On Meter Fee:</b> During business hours (8:00 a.m. until 4:30 p.m.) After business hours, weekends and holidays	No charge \$321.00	
<b>Unauthorized Taking of Water, Tampering with Equipment, and Unauthorized Connection to the District's System</b>	\$500.00	Unauthorized taking of water, tampering with equipment, unauthorized connection or operation of the District's system by any person, firm or corporation without prior written District's consent or without first obtaining a permit. Fee due and payable immediately upon unauthorized use (Resolution No. 447-18).
<b>Water Service Installation Fees:</b> District-installed water services: 5/8 x 3/4 inch or 1-inch meter on 1-inch service 1 1/2 inch service and larger are installed through the DE process  Developer-installed water services: 5/8 x 3/4 inch meter on 1-inch service 1-inch meter & service 1 1/2 inch meter & service 2-inch meter & service 3-inch service and larger, materials and meter provided by Developer	\$5,150.00     \$420.00 \$520.00 \$825.00 \$1,050.00	Installation of new water service (does not include the cost of the meter). This is not a charge or payment in lieu of any Utility Local Improvement District's assessment, latecomer's fee, or main extension cost.  Includes the material and labor costs for the District to install the meter.

<b>SECTION 2. Equipment Service Charges (costs below exclude labor)</b>		
Backhoe	\$40.00	Includes cost of fuel and other necessary operating supplies
Dump Truck	\$62.00	Includes cost of fuel and other necessary operating supplies
Truck	\$20.00	Includes cost of fuel and other necessary operating supplies
Vac-Con (Vactor)	\$165.00	Includes cost of fuel and other necessary operating supplies
TV Van	\$65.00/hour plus \$0.10/linear foot	Includes cost of fuel and other necessary operating supplies
Other Large Equipment	\$22.50	Compress, Hole Hog, Backhoe Hydraulic Compactor, Trench Boxes, Hydraulic Power Unit, ect.
Other Small Equipment	\$9.00	Jackhammer, Whacker, Generator, Pumps, Tapping Machines, Pressure Washer, Chainsaw, Threader Power Head, Hydraulic Tools, etc.

<b>SECTION 3. Labor Service Charges</b>	<b>Labor Rates per Hour</b>	
	<b>During work hours</b>	<b>After hours (3 hour minimum)</b>
Developer Ext. Plan Review and Field Svcs	\$84.00	\$114.00
District Field Personnel	\$65.00	\$88.00
District Engineer	\$117.00	\$117.00
District Office Personnel	\$60.00	\$81.00